



DEFENSE LOGISTICS AGENCY
DEFENSE ENERGY SUPPORT CENTER
8725 JOHN J. KINGMAN ROAD, SUITE 4950
FORT BELVOIR, VA 22060-6222

NOV 15 2004

IN REPLY
REFER TO

DESC-PEB

**SUBJECT: REQUIREMENTS FOR DOMESTIC SHIP'S BUNKER FUELS, PURCHASE
PROGRAM 3.7A&C, DOMESTIC BUNKERS**

TO: All Service Control Points/Submitting Activities

It is now time to review your future ships' bunkers needs for the period 01 APR 2005 – 31 MAR 2006. The Department of Defense Manual (DoD) 4120.25 (Vol. 2 see B.2.3) requires submission of your ships' bunker items greater than 267 Metric Tons (84,000 U.S. Gallons) annually to the Defense Energy Support Center (DESC) for centralized procurement. We are requesting your requirements for usage during the period 01 APR 2005 through 31 MAR 2006 for Purchase Program 3.7A&C. Please submit only your fuel requirements that are to be delivered into a vessel; fuel delivered into an on-shore storage tank(s) is procured by DESC's Direct Delivery Fuels.

DESC Ship's Bunkers Purchase Program 3.7A&C are for Domestic Bunkers. It includes the West/East Coast, Great Lakes, Middle Atlantic, Upper Mississippi River, the Trust Territories of Guam, American Samoa, Hawaii, and Alaska.

If you want to submit your small-quantity requirements (less than 267 Metric Tons / 84,000 U.S. Gallons) to us for possible merging with requirements from other requesting activities, please do so. After consideration by this office we will advise you on the action taken. DESC strives to award contracts at any location where you have a recurring requirement.

All DESC Ships' Bunkers requirements and locations currently under contract are listed on the Internet (<http://www.desc.dla.mil>). Click on "Products and Services" (upper right of screen); then "Commercial Bunkers" (found in the third block on the screen); page down to the caption "Information for Customers;" there is a Heading of "Activity Requirements Worksheets" and button for 3.7A&C Worksheets. Click on 3.7A&C Worksheets button and Adobe will open a PDF file containing the worksheets for existing PP 3.7A&C locations. Please review current requirements and send all changes and/or new requirements to the address below, or fax them to (703) 767-8506 or DSN 427-8506.

Defense Energy Support Center
ATTN: Ships' Bunkers Section, DESC-PEB— DAZELENE FORTE
8725 John J. Kingman Road, Suite 3821
Ft. Belvoir, VA 22060-6222

Please mark up these worksheets to reflect your requirements in red ink. For new requirements, or for requirements that do not have a worksheet included, use a copy of a blank worksheet (enclosed) and add the requested information. For all requirements, whether new or recurring, please annotate on your worksheet if there are any environmental restrictions, such as sulfur limitations, that must be met for each specific location. Marine Gas Oil, as procured by DESC, has a maximum sulfur limit of 1.00% mass, which will suffice for high and low sulfur fuel requirements. DESC must be advised if there are any environmental restrictions deemed necessary by your activity. If you have several possible locations for delivery, please list each one separately.



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In order to enhance competition, we would appreciate it if you would also forward to this office any fuel suppliers, including husbanding agents, whom DESC could add to our basic source list.

All requirements and/or changes must be received at DESC by DECEMBER 15, 2004.

If you have any questions regarding this letter or requirements on the attached spreadsheet, please contact Dazelene Forte at (703) 767-0193 DSN: 427-0193, email: dazelene.forte@dla.mil. Facsimile number for sending in the requirements is (703) 767-8506. Please ensure any submission has a cover listing your POC, Ph #, FAX # and email address.

Sincerely,

A handwritten signature in black ink, appearing to read "George W. Atwood, III". The signature is fluid and cursive, with a large initial "G" and "A".

GEORGE W. ATWOOD, III
Chief, Ground Fuels I
Direct Delivery Fuels

Encls.

- (1) Activity Worksheet
- (2) Blank Activity Worksheet

REQUIREMENTS DATA CALL
SHIPS BUNKERS
DESC-PEB

Activity Name:

Department:

Activity POC:

Name:

Phone:

Fax:

Email:

Ordering POC:

Name:

Phone:

Fax:

Email:

Receiving POC:

Name:

Phone:

Fax:

Email:

PPN:

Due Date :

Product Short Name:

Line Item :

City :

Country :

Specific Location:

Total Qty:

Min. Qty:

Avg. Qty:

Delivery Method:

Pier Info (Commercial/Military):

Delivery Notes: (Maps of base, base regulations, force protection issues, unusual fittings, order history. If new item give LPC Contractor, fuel type, cost per USG, total quantity lifted per year)

I certify quantities, methods of delivery:

Sign & Date

Name/Ran/Grade:

Phone – Commercial:

Phone – DSN:

Email:

RETURN TO: DEFENSE ENERGY SUPPORT CENTER
ATTN: DESC-PEB RM 3918
4725 JOHN J KINGMAN ROAD
FORT BELVOIR, VA 22060-6222

FAX (703) 767-8506